

ISA Transfer Authority Form



Please complete sections 1, 2 and 3 if you wish to transfer your existing ISA to Virgin Money.

If you wish to transfer ISAs from different providers, you must complete an authority form for each transfer request.

Transferring your Cash ISA from one institution to another can take up to 15 business days. Please note the transfer of Stocks & Shares ISAs may take longer. We will work with your current ISA provider to do the transfer as quickly as possible.

Your new Cash ISA account number will need to be included on the ISA Transfer Authority Form (otherwise it may delay processing).

Please return the completed form to Virgin Money, Operations, Jubilee House, Gosforth, Newcastle upon Tyne NE3 4PL.

1. Personal information

Title	Forename(s)	Surname
<input type="text"/>	<input type="text"/>	<input type="text"/>
Date of birth (dd/mm/yy)	National Insurance number You must provide your National Insurance Number to proceed with this application.	
<input type="text"/>	<input type="text"/>	
Permanent residential address		
<input type="text"/>		
<input type="text"/>		
Postcode		
<input type="text"/>		
Contact tel. number		
<input type="text"/>		

2. Information about the ISA to be transferred

Name of existing ISA manager
<input type="text"/>
Address of existing ISA manager
<input type="text"/>
<input type="text"/>
Postcode
<input type="text"/>

2a Cash ISA transfer (please complete this section if you wish to transfer your existing Cash ISA)

Sort code	Account number/roll number
<input type="text"/> - <input type="text"/> - <input type="text"/>	<input type="text"/>
Have you subscribed to your existing ISA in the current tax year?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please confirm the amount you have subscribed this year	£ <input type="text"/>

Please select one of the following options to confirm how much you wish to transfer:

- If you wish to transfer the whole balance (including accrued interest) tick here
- If you wish to transfer all or part of previous years' subscriptions please confirm below
All (please tick)
Part (please advise the amount) £
- If you wish to transfer all or part of current year subscriptions plus interest, please confirm below (Please check with your existing ISA Manager that they will allow partial transfers)
All (please tick)
Part (please advise the amount) £

Please complete the sections on the reverse.

2b Stocks & Shares ISA transfer (please complete this section if you wish to transfer your existing Stocks & Shares ISA)

Account number

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Have you subscribed to your existing Stocks & Shares ISA in the current tax year?

Yes

No

If yes, please confirm the amount you have subscribed this year

£													.		
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Please select one of the following options to confirm how much you wish to transfer:

1. If you wish to transfer the whole balance (including accrued interest) tick here

2. If you wish to transfer all or part of previous years' subscriptions please confirm below

All (please tick)

Part (please advise the amount)

£											.		
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3. If you wish to transfer all or part of current year subscriptions plus interest, please confirm below (Please check with your existing ISA Manager that they will allow partial transfers)

All (please tick)

Part (please advise the amount)

£											.		
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3. Transfer authority

If you wish to transfer into an existing Virgin Money Cash ISA, please provide the account number:

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If you would like to open a new Virgin Money Cash ISA, please indicate that you have enclosed a completed application form

I authorise my existing ISA provider to transfer the ISA (account number in section 2) to Virgin Money. I authorise my existing ISA provider to provide Virgin Money with any information about my ISA and to accept any instructions from them relating to the ISA being transferred. For a Stocks & Shares ISA (detailed in 2b above), I authorise my existing ISA manager to liquidate my ISA investments and pay the proceeds to Virgin Money by cheque. Please tick the most appropriate box:

1. no notice is required for transfer or closure

Where I must give notice to close or transfer part of the existing ISA in accordance with the terms and conditions applying to that account, or the existing ISA contains a fixed-term deposit that has not reached its maturity date, I instruct my existing ISA provider to either:

2. wait for the full notice period to end or wait until the maturity date (whichever is relevant) before going ahead with this transfer

Please note Virgin Money fixed rate products can be withdrawn without notice and deposits may be returned.

or

3. carry out the transfer as soon as possible – I will accept any loss of interest or exit charges that may be applied in accordance with the terms and conditions applying to that account

Signed

Date (dd/mm/yyyy)

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4. Transfer acceptance (to be completed by Virgin Money once returned)

We are willing to accept this ISA transfer in line with the customer's instructions above, as long as the value is transferred as cash.

I deem the date shown to be the transfer date of this ISA

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Name: Virgin Money
Telephone: 0345 600 7301*
Address: Virgin Money,
Operations,
Jubilee House,
Gosforth,
Newcastle upon Tyne
NE3 4PL

*Our UK-based Contact Centre is open 8am to 8pm Monday to Friday, 8am to 4pm Saturday and 10am to 3pm Sunday. Calls to 03 numbers cost the same as calls to 01 or 02 numbers and they are included in inclusive minutes and discount schemes in the same way. Calls may be monitored and recorded.

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