

# Break in Subscriptions (BS) Cash ISA Application Form for an Attorney/Deputy/Guardian



Please complete all missing information using **BLACK INK** and **BLOCK CAPITALS**.

This form is to be used by an Attorney/Deputy/Guardian when there has been a break in subscription to a Virgin Money Cash ISA for one full tax year.

Please tick the box which applies below:

- Attorney  
 Deputy  
 Guardian

I wish to open a Cash ISA for the tax year 6 April 2024 to 5 April 2025 and to contribute to it for any subsequent year until further notice (subject to the terms and conditions of the account). Note: this is an option and not an obligation.

## Customer/Donor details

Any changes to this application form must be initialled.

Title  Surname

Forename(s)  Date of birth 

D	D	M	M	Y	Y	Y	Y
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Address   
 Postcode

Email

Home phone number (inc area code)  Other phone number (inc area code)

Ex Directory

Does the Donor have a National Insurance Number?

Yes  No

If the Donor has a National Insurance Number it must be entered to comply with HM Revenue & Customs requirements. You must provide your National Insurance Number to proceed with this application.

You should be able to find the Donor's National Insurance Number on a payslip, forms P45 or P60, a letter from HM Revenue & Customs, a letter from the DWP or pension order book.

**Donor's existing Cash ISA with us**

Please provide the Donor's existing Cash ISA account number you wish to make a subscription to:

**Attorney/Deputy/Guardian details**

**1st Party**

Title	Surname
<input type="text"/>	<input type="text"/>

Forename(s)	Date of birth								
<input type="text"/>	<table border="1"><tr><td>D</td><td>D</td><td>M</td><td>M</td><td>Y</td><td>Y</td><td>Y</td><td>Y</td></tr></table>	D	D	M	M	Y	Y	Y	Y
D	D	M	M	Y	Y	Y	Y		

Address
<input type="text"/>
<input type="text"/>
Postcode

Home/mobile phone number	Email
<input type="text"/>	<input type="text"/>

Nationality
<input type="text"/>

Please confirm, where there is more than one Attorney/Deputy/Guardian being added, are they authorised to act:

Jointly (i.e. ALL to sign)

or are the Attorney/Deputy/Guardian(s) authorised to act:

Jointly and Severally (i.e. any ONE can sign)

**2nd Party.**

Title	Surname
<input type="text"/>	<input type="text"/>

Forename(s)	Date of birth								
<input type="text"/>	<table border="1"><tr><td>D</td><td>D</td><td>M</td><td>M</td><td>Y</td><td>Y</td><td>Y</td><td>Y</td></tr></table>	D	D	M	M	Y	Y	Y	Y
D	D	M	M	Y	Y	Y	Y		

Address
<input type="text"/>
<input type="text"/>
Postcode

Home/mobile phone number	Email
<input type="text"/>	<input type="text"/>

Nationality
<input type="text"/>

**3rd Party**

Title	Surname										
<input type="text"/>	<input type="text"/>										
Forename(s)						Date of birth					
<input type="text"/>						<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Address											
<input type="text"/>											
<input type="text"/>											
Postcode											
Home/mobile phone number						Email					
<input type="text"/>						<input type="text"/>					
Nationality											
<input type="text"/>											

**4th Party**

Title	Surname										
<input type="text"/>	<input type="text"/>										
Forename(s)						Date of birth					
<input type="text"/>						<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Address											
<input type="text"/>											
<input type="text"/>											
Postcode											
Home/mobile phone number						Email					
<input type="text"/>						<input type="text"/>					
Nationality											
<input type="text"/>											

## How we use your personal information

Here's a summary of how your information may be used and shared by Clydesdale Bank PLC (trading as Virgin Money).

For further details, including how your information may also be used by fraud prevention agencies and credit reference agencies together with your data protection rights, please see our website at [virginmoney.com/privacy](https://virginmoney.com/privacy) or visit any of our Stores.

## Using your information

The personal information you give us, or that we collect or create, will be used in a number of ways throughout the time you're a Virgin Money customer. We'll use it to:

- Check your identity and eligibility.
- Manage the customer's account(s) and your relationship with us.
- Prevent financial crime and the funding of terrorism.
- Assess risk as appropriate.
- Help recover any money that might be owed to us.
- Improve our services and computer systems.
- Identify other products and services that you may find useful (But we'll only contact you if you're happy to hear from us.)
- Manage and organise our business.

The information we ask for when you apply for this account is used to:

- Check your identity and eligibility.
- Manage the customer's account(s) and your relationship with us.
- Prevent financial crime and the funding of terrorism.
- Assess risk.

You don't have to give us any of this information but if you don't provide all of it, we won't be able to deal with your application.

## Sharing your information

We'll regularly share your information with credit reference agencies. We do this to check your identity and eligibility.

We'll also share your information with fraud prevention agencies who will use it to prevent and detect fraud and money-laundering and to verify your identity. If fraud is detected, you could be refused certain services, finance, or employment. We and fraud prevention agencies may also allow law enforcement agencies to access and use your information to detect, investigate and prevent crime.

Both credit reference and fraud prevention agencies may link your information to the information of a joint applicant, spouse or other financial associates.

Where we need to, we'll share information with UK or overseas tax authorities. We may also share information within our group of companies or with our commercial partners. Some information will be held and used outside the European Economic Area (EEA).

For details of the credit reference and fraud prevention agencies we use and the companies within our group, please see our website at [virginmoney.com/privacy](https://virginmoney.com/privacy) or visit any of our Stores.

## Holding your information and your rights

We'll hold your information for as long as necessary to manage your relationship with us and to meet our legal and regulatory obligations.

You can always ask for a copy of any information we hold about you. And if you spot any errors, we'll correct them. You may also be able to ask us for some or all of your information to be deleted, or to limit the way we use it. Full details of all of your rights can be found on our website at [virginmoney.com/privacy](https://virginmoney.com/privacy) or by visiting any of our Stores.

If you're unhappy with the way we're using your information, please talk to us so we can try to sort it out. If this doesn't fix it, you can write to our Data Protection Officer at Virgin Money, Jubilee House, Gosforth, Newcastle upon Tyne, NE3 4PL or contact the Information Commissioners Office (ICO). The ICO is the UK's independent body set up to make sure organisations handle your information correctly. You'll find further details, including how to contact the ICO at [ico.org.uk](https://ico.org.uk).

You declare that you are entitled to disclose information about all joint applicants and/or anyone else referred to by you.

## Keeping you up-to-date

We'll keep in touch regularly, sending you communications on our products and services (including our Lounges), tips on managing your money, and exciting offers, competitions and prize draws. We'll do that by email, text (SMS), telephone and post, as well as through targeted online advertising.

To help tailor our communications to the things you'll be most interested in, we'll use the details you give us as well as information from third parties. We will always treat your data with respect.

I don't want to receive these communications.

**Remember, you can stop receiving communications at any time. Find out more at [virginmoney.com/privacy](https://virginmoney.com/privacy).**

**Confirmation**

If there is more than one Attorney/Deputy/Guardian all must read and sign this confirmation on behalf of the donor.

1. I confirm that the information contained within this form is true. If false or inaccurate information is provided and fraud is identified, details will be shared with fraud prevention agencies and this information may be accessed and used by law enforcement to prevent fraud and money laundering.
2. I hereby confirm that the donor is a permanent UK resident, subject to UK tax legislation (Channel Islands and Isle of Man excluded) and I/we undertake to advise Virgin Money of any changes in this status.
3. I acknowledge that I/we will receive a copy of the terms and conditions of the account(s) and agree to be bound by them.

**Declaration**

If there is more than one Attorney/Deputy/Guardian, all must read and sign this declaration on behalf of the donor.

**I declare that:**

- All subscriptions made, and to be made, belong to me.
- I am 18 years of age or over.
- I have not subscribed, and will not subscribe, to more than the overall ISA subscription limit total in the same tax year.
- I am resident in the United Kingdom (UK) for tax purposes:
  - or if not resident, either perform duties which, by virtue of section 28 of Income Tax (Earnings and Pensions) Act 2003 (Crown employees serving overseas), are treated as being performed in the UK.
  - or I am married to, or in a civil partnership with, a person who performs such duties.

I will inform the ISA account manager if I cease to be resident or to perform such duties or be married to, or in a civil partnership with, a person who performs such duties.

- I agree to the ISA terms and conditions.

**I authorise Virgin Money:**

- To hold my cash subscriptions and any interest earned on those subscriptions.
- To make on my behalf any claims to relief from tax in respect of ISA investments.

**Financial Services Compensation Scheme (FSCS) declaration**

I/We have received and read the Financial Services Compensation Scheme booklet which contains an Information sheet and Exclusions list and provides details of the protection provided by the FSCS.

**I declare that this form has been completed to the best of my knowledge and belief.  
Warning – false statement information may result in penalties or prosecution.**

**Attorney/Deputy/Guardian signatures**

Please sign to confirm you have read and agree to the 'Using your personal information' and 'Declaration' sections on the previous page on behalf of the donor.

1st Party

Date

D	D	M	M	Y	Y	Y	Y
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2nd Party

Date

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

3rd Party

Date

D	D	M	M	Y	Y	Y	Y
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4th Party

Date

D	D	M	M	Y	Y	Y	Y
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Please return this form to Operations, Virgin Money, Jubilee House, Gosforth, Newcastle upon Tyne, NE3 4PL.

For office and store use only

	Date rec & reg	Input checked
Cashier Code		
Date		
Cheque	Sort code	Account number
1		
2		

For office use only
Customer number
Account number

NA4	NA45 (Ex)	NA46	NA46 (Ex)	NA47	NA47 (Ex)	NA59	NA59 (Ex)	NA03 (Ex)	OP03

