

# Cash ISA Transfer Instruction



Complete this form to transfer into a Cash ISA and send it to: The team at Virgin Money, Sunderland, SR43 4JB. Please complete a separate form for each Cash ISA transfer request.

## 1. Personal details

Virgin Money Cash ISA sort code	<input type="text"/>	Virgin Money Cash ISA account number	<input type="text"/>																
		Customer number (if known)	<input type="text"/>																
Title	<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Miss	<input type="checkbox"/> Dr	Other	<input type="text"/>													
First name(s) (in full)	<input type="text"/>																		
Surname	<input type="text"/>																		
Permanent home address	<input type="text"/>																		
<input type="text"/>																			
Postcode	<input type="text"/>				Date of birth (DD/MM/CCYY) mandatory	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>								
National Insurance number	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Example	A	B	1	2	3	4	5	6	C

You must provide your National Insurance Number to proceed with this transfer

## 2. Details of the Cash ISA to be transferred into a Virgin Money Cash ISA

Name of existing ISA Manager	<input type="text"/>
Sort code and account number/account reference of ISA to be transferred	<input type="text"/>
Product name if known (e.g. EISA)	<input type="text"/>

Tick the options below and complete the balance field if applicable: (if you'd like to transfer part of previous years' and the full current year's subscriptions select options 3 & 4):

1 ☐ Tick here if you wish to transfer the whole balance (including accrued interest) and close the account.

2 ☐ Tick here if you only want to transfer all of previous years subscriptions

3 ☐ Tick here if you want to transfer the current years subscriptions in full (only whole transfer of current year's subscriptions will be accepted)

4 ☐ Tick here if you want to transfer part of previous years' subscriptions

Please specify amount to be transferred £

### Points to note:

The terms and conditions of some ISA products don't allow any partial transfers and/or need the account passbook to be returned to your existing ISA provider before the transfer can proceed. Please check with your existing ISA provider.

## 3. Transfer authority - to be completed by the ISA customer

I authorise my existing ISA Manager (as specified above) to transfer the ISA (account number above) to Virgin Money. I authorise my existing ISA Manager to provide Virgin Money with any information, written or non-written, concerning the Cash ISA and to accept any instructions from them relating to the Cash ISA being transferred.

Where a period of notice is needed for closure/part transfer of the existing Cash ISA or the existing Cash ISA is a fixed term deposit that's not reached its maturity date, I give my consent to either:

- ☐ Serve notice before this instruction can be processed. The notice period must be no longer than six weeks from the date of the application.
- OR
- ☐ Go ahead with the transfer immediately and I will bear any consequential penalty which may be applied.

### Use of your information:

We will use your information to carry out your request. Further information on how your information is used, shared and your rights can be found at [virginmoney.com/privacy](http://virginmoney.com/privacy)

Signed	<input type="text"/>	Date	<input type="text"/>
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#### 4. Transfer acceptance - to be completed by Virgin Money

We are willing to accept this ISA transfer in line with the customer's instructions above, as long as the following conditions are met:

- We receive the transfer proceeds no later than 6 weeks from the date below.
- Where the customer has shown above that they want to transfer subscriptions from the current tax year, these must not be more than the annual ISA allowance.

For the purposes of the transfer of the ISA wrapper under the ISA regulations, the date shown below will be the transfer date.

Name	<input type="text"/>	Date	<input type="text"/>
Position	<input type="text"/>	Location	<input type="text"/>

#### 5. Transfer reference - to be completed by the Cash ISA Team

To the existing ISA Manager (as specified above): Please quote this reference number on all correspondence for this request.

Transfer Reference number